

Job Position – Permanent
Job Type – Full Time
Location – Luxembourg



Mizuho Trust & Banking (Luxembourg) S.A.

is part of the Mizuho Financial Group, a Holding Company,
which is one of the world's largest financial group.

Within the framework of our Luxembourg based activities, we are recruiting a:

Senior Project Manager (m/f) Permanent contract

to strengthen our Process & Development Department

Your responsibilities

- Lead projects to develop, install, maintain and modify advanced scientific and engineering application programs, business application programs or integrated programs
- Identify and analyze user's requirements and recommend appropriate applications or modifications
- Manage and coordinate projects in accordance to MHTBL methodology.
- Participate by leading and organizing the project in the development, implementation, installation and testing of applications software.
- Provide system level support for computer software and classroom computer equipment used to conduct workshops
- Participate in the development of training materials and assist in conduct training
- Maintain confidentiality with regard to the processed information, stored or accessed by the network
- Update the procedures, when needed
- Accomplish various tasks in a timely and qualitative manner
- Provide administrative support and complete all requested control checklists
- Make proof of sense and sound judgment towards risk awareness
- Inform the Department Head of all risks of error and actual errors as soon as detected and evaluate their impact
- In-depth analysis and search for continued improvement requiring the evaluation of unusual problems
- Active participation in the decision-making process
- Interaction with numerous departments on complex and unusual subjects
- In-depth knowledge of internal/external clients and/or development of networking

Your profile

Education and experience

- Higher academic training (ex: Master)
- Confirmed professional experience (ex: minimum 5 years)
- Prince 2 Certification is an asset

Knowledge

- Excellent knowledge of supported applications and systems
- Excellent knowledge of computer science and data analysis
- Excellent knowledge of project management
- Overall banking knowledge
- MICROSOFT SUITE

Languages

- Fluent in English and in French

Personal skills

- Strong sense of organization
- Excellent communication skills
- Excellent interpersonal skills
- Team player
- Analytical and problem-solving mind

Job Benefits

- Excellent work-life balance
- Harmonious and stable working environment
- Positive and inclusive environment
- Training and career development
- A hybrid working environment offering flexibility and the possibility to telework
- Wide range of fringe benefits (lunch vouchers, pension scheme, etc.)
- Free parking near the Bank

Criminal record: This position may require a condition of a good repute. The law on the financial sector provides that the good repute of a candidate shall be assessed on the basis of (i) criminal records and (ii) any evidence tending to show that the candidate is of good repute and offering every guarantee of irreproachable conduct. Eventually the candidate's name will also be screened through our name screening tool which imports, respectively, the latest versions of the World-Check blacklists, and runs an automated screening process of all names.

Please note that, in the course of our recruitment process, we will collect and process certain of your personal data as detailed in our applicant privacy notice [<https://www.mizuho.lu/web/guest/en/contactus/recruitment>].

In case your application for employment is unsuccessful, we may continue to hold your personal data for future reference for a limited period of time not exceeding two years. You may access, modify or delete such data by simple request to recruitment@mizuho.lu.